

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Regular Meeting – Goshen Township
Board of Trustees
Tuesday, October 14, 2014
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Board of Trustees
Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 7:00 PM. Honorable Lisa Allen led the Invocation. The Board of Trustees led in the Pledge of Allegiance and roll was taken.

Trustee Lisa Allen – Present
Trustee Claire Corcoran – Present
Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder, Fire / EMS Chief Steve Pegram, and Service Director Bob Seyfried

Adoption of Agenda

353-2014 Trustee Allen motioned to amend agenda to rescind the prior motion made to schedule the 11/11/14, budget 6:00 PM meeting and regular 7:00 PM meeting. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

354-2014 Trustee Swift motioned to amend agenda to schedule budget meeting at 6:00 PM on 11/10/14, and regular meeting at 7:00 PM on 11/10/14. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

355-2014 Trustee Allen motioned to remove from item #B the 09/23/14 Regular Meeting Minutes for approval. Trustee Swift seconds the motion; motion carries

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 356-2014** Trustee Swift motioned to remove item #G as written from the agenda. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 357-2014** Trustee Swift motioned to rename item #G to consideration of posting the Police Chief position and advertisement of such. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 358-2014** Trustee Allen motioned to remove item #H as written from the agenda. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 359-2014** Trustee Allen motioned with the removal of item #H from the agenda to rename the remaining items as follows: item I becomes H, item J becomes I, item K becomes J, item L becomes K, item M becomes L, item N becomes M, item O becomes N, item P becomes O, item Q becomes P, item R becomes Q, item S becomes R, item T becomes S, item U becomes T, item V becomes U. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 360-2014** Trustee Allen motioned to adopt the agenda as amended. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Approval of Meeting Minutes

- 361-2014** Trustee Swift motioned to approve Board of Trustee meeting minutes from 09/23/14 Special Meeting, 09/26/14, 09/29/14, 10/06/14, 10/07/14, and 10/08/14. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Communication and Announcements

None given

New Business

- 362-2014** Trustee Swift motioned to approve the payment of bills, payment dates 09/24/14 to 10/14/14. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

- 363-2014** Trustee Swift motioned to accept \$316.39 donation to Police Fund 2081 from Goshen Local School District. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Police Chief Snyder stated that in remembrance of Patriot's Day, Goshen Local Schools 3rd grade class collected money to donate to the Police and Fire Departments. Chief Snyder stated the class split the amount they had collected 50/50 between the Police and Fire departments and this amount is the Police portion of donation.

- 364-2014** Trustee Allen motioned to accept \$25.00 donation to Police Fund 2081 from Gale Perkins. Trustee Swift seconds the motion; motion carries

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Chief Snyder stated that Gale Perkins is a member of CPA and a donation check was given to the Police Department.

- 365-2014** Trustee Allen motioned to approve by resolution Clermont County All Hazard Mitigation Plan. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Chief Pegram stated that Clermont County is required by FEMA to have an All Hazard Mitigation Plan in place in order to receive federal funds in case of an emergency. Chief Pegram stated the County Prosecutors wrote the resolution which Chief Pegram read into the record and stated that the resolution must be approved by the Trustees and submitted to the County. Chief Pegram stated the Fire Chief Association has reviewed the All Hazard Mitigation Plan and corresponding resolution and recommends Trustee approval of both.

- 366-2014** Trustee Swift motioned to post for the Chief of Police position and advertisement of such effective October 14, 2014. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

367-2014 Trustee Allen motioned to approve the extension of current MOU between Goshen Township and Fire / EMS Chief Pegram in reference to the use of his personal vehicle for on / off-duty business from current MOU expiration date to be extended to new expiration date of 12/31/14. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Chief Pegram stated that in 2011 the Fire Department no longer had a suitable vehicle for the Fire Chief to use for department business. At that time Chief Pegram recommended to the 2011 Board of Trustees to use his personal vehicle which would be outfitted with emergency lights and that Chief Pegram would use this vehicle for both personal use and business use and a MOU was created between Chief Pegram and the Township for this reason. The MOU was effective for three years and at the expiration of the MOU either party could request an adjustment or the Township would provide a like suitable vehicle for the Fire / EMS Chief to use. Chief Pegram stated this MOU expired in the spring of 2014 and discussions started at that time with the Trustees regarding a vehicle; with the expiration of this MOU in the middle of the year no funds were budgeted in 2014 to make any adjustments to the MOU or for the Township to purchase a vehicle for the Fire / EMS Chief's use. Chief Pegram recommended extending the current arrangement and terms of the existing MOU to 12/31/14 and revisits this discussion in 2015. Chief Pegram stated the terms of the MOU would not change only extending the expiration to 12/31/14.

368-2014 Trustee Swift motioned to reallocate \$1,000.00 from Ambulance Fund 2191 line item 2191-230-341-0000 (Telephone) to 2191-230-420-0000 (Operating Supplies) Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Chief Pegram stated there would be a shortfall in Operating Supplies in 2014 with the current appropriation; Chief Pegram stated there were available funds in other line items in which he would not use the entire appropriation and recommends reallocating funds to Operating Supplies.

369-2014 Trustee Allen motioned to reallocate \$1,900.00 from Ambulance Fund 2191 line item 2191-760-750-0000 (Motor Vehicles) to 2191-230-420-0000 (Operating Supplies). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Chief Pegram stated it was the same explanation to reallocate funds as in previous motion.

Zoning Board Update

Zoning Board member Seyfried stated there would be an additional estimated amount of \$17,000.00 which would be needed in 2015 to completely update the current Zoning book and 28 corridors. Zoning Board member Seyfried stated that Wendy Moeller of Compass Point Planning needs a sign of good faith from the Trustees that they will move forward with this project in 2015. Trustee Corcoran confirmed with Eric Lutz from the Zoning Board that it was her understanding that Ms. Moeller was contractually responsible to her insurance company to provide written documentation that the project would move forward. Mr. Lutz stated Compass Point Planning's liability insurance provider requires something in writing stating payment would be made for work which would be provided on this project. Trustee Swift asked Mr. Lutz if Compass Point had provided an invoice as of yet for the scope of work; Mr. Lutz stated he had not seen one as of yet. Trustee Corcoran directed Mr. Lutz to request a written format from Compass Point and present that to the Board of Trustees.

Park Board Update

Trustee Corcoran directed Administrator Snyder to post on the Township's website for the current Park Board vacancy.

Old Business

370-2014 Trustee Allen motioned to approve Police Sergeant's Labor Agreement in SERB case #2014-MED-02-0169. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Police Chief Snyder stated negotiations with the bargaining unit of Police Sergeants are complete. Chief Snyder stated that a tentative agreement had been reached regarding wages in that a one lump sum payment of \$925.00 will be provided, to be payable by December 1, 2014; this will settle the wage discussion for 2014, with additional wage reopener discussions in 2015 and 2016. Chief Snyder stated he would need the Trustees to approve by resolution along with signature on the Police Sergeant's Labor Agreement if in agreement with the terms.

371-2014 Trustee Swift motioned to approve International Association of Firefighter's Local 3932 Labor Agreement for the period January 1, 2015 through December 31, 2017. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Fire / EMS Chief Pegram stated negotiations have been ongoing through the summer with the Firefighter's Labor Union, with several points under discussion. Chief Pegram stated the main discussion was over wages since there had not been a pay increase in 2012, 2013 or 2014. Chief Pegram stated with the passage of the

Fire/EMS levy the newly generated money should stabilize these funds and are able to return to a three year term labor agreement. Chief Pegram stated the labor agreement would even out the wage differential between department ranks with a new five tier pay rate system from base pay to top pay, instead of the current three tier pay rate system. Chief Pegram stated this five tier pay rate system would go into effect January 1, 2015, with no wage increases in 2016 or 2017. Chief Pegram stated the Fire / EMS Labor Agreement had been reviewed by himself along with legal counsel and the Fire Union had voted and approved the current agreement; Chief Pegram recommended the Board of Trustees to vote to approve this labor agreement.

Department updates

Service Director Seyfried stated he and Fiscal Officer Allgeyer had reviewed the 2014 appropriations and remaining appropriations should be sufficient for the remainder of the year. Service Director Seyfried stated he has 315 tons of salt currently on hand in the Township bin and another 25 tons in storage in Miami Township, snow plows have been checked and are ready to go.

Police Chief Snyder stated he is currently preparing the 2015 budget for the Police department and will be ready to present at the next budget meeting.

Fire / EMS Chief Pegram stated he is currently reviewing 2014 financials for remainder of the year. Chief Pegram stated he has some concerns that some line items may need adjustments but it appears the Ambulance fund will receive more revenue than had been originally budgeted for.

Fiscal Officer Allgeyer stated she had emailed all Managers and Department heads that the new order deadline will be October 31, 2014. Fiscal Officer Allgeyer stated Department heads should review their available appropriations and make the necessary final 2014 purchases. Fiscal Officer Allgeyer stated should a need arise for a purchase after the October 31 deadline the Department head should communicate with the Fiscal Officer prior to placing the order, for the purpose that the Fiscal Officer can verify appropriations are available and for the knowledge of the outstanding 2014 invoice.

Township Administrator update

Trustee Corcoran stated the Board had been conducting interviews for Township Administrator but that no decision has been made to date.

Police Evidence Room update

Police Chief Snyder stated he and Officer McFarland had been conducting an audit of the Police evidence room and he estimates they are about 10 – 15% complete. Chief Snyder stated he had sent the Trustees a quote on installing evidence room cameras via an email several months ago with an estimated installation cost of \$5,000.00, which he will include in the 2015 budget numbers.

GCDC update

No update given on the GCDC

Community Forum

Jeff Corcoran – Goshen, OH

Mr. Corcoran inquired of the Board if they are waiting on the GCDC to provide information because the GCDC was waiting on the Board to decide should a CIC be initiated. Administrator Snyder stated the last directive he was given by the Board was to inquire if the GCDC had a filing status of 501c(3), Administrator Snyder determined the GCDC did not have this particular filing status. Mr. Corcoran inquired of the Board if they had made a decision regarding the CIC; Trustee Swift stated the Board had not determined if a CIC would be created. Trustee Corcoran stated the Board should discuss in Executive Session the matter of creating a CIC. Mr. Corcoran reminded the Board that the GCDC has property in Villages of Belmont which is accruing property tax liability and that the GCDC board members advanced their own money to pay the 2011 taxes, but 2012 and 2013 taxes are still due and this has trigger another notice of foreclosure on the property. Mr. Corcoran stated he could apply for exemption for 2012 and 2013 and perhaps get these taxes waived, but he did not want to apply until the Board of Trustees had made a decision regarding a CIC; Mr. Corcoran stated he believed there would be greater success in receiving an exemption for 2012 and 2013 if somehow the GCDC could re-engage with the Township. Trustee Allen inquired about the properties the GCDC had put on the market to sell; Mr. Corcoran stated two GCDC property lots are for sale for about \$29,000.00 each but they had not sold to date. Trustee Corcoran inquired if discussions could be had prior to next Trustee meeting.

James Constable – Blanchester, OH

Mr. Constable inquired about Zoning public record request and where he could receive a full size zoning map; Administrator Snyder stated he should request a full size map from Clermont County. Mr. Constable inquired about the Township website being current and stated that he had CD copies of the BCI report available at tonight's meeting should anyone like a copy.

Executive Session

- 372-2014** Trustee Allen motioned to adjourn into Board of Trustee's Executive Session at 7:52 PM to discuss collective bargaining agreement(s) and to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official according to Ohio Revised Code 121.22(G) (1) & (4). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Board of Trustees reconvened from Board of Trustee's Executive Session at 8:31 PM, with no decisions made.

Adjournment

373-2014 Trustee Allen motioned to adjourn the Meeting of the Board of Trustees at 8:32 PM.
Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:



Cheryl Allgeyer, Fiscal Officer



Goshen Township Trustee

CRA